

# Florida Tropical Weavers' Conference

March 15 - 18, 2018

The Florida Tropical Weavers Guild (FTWG) invites you to participate as a vendor at our annual conference which will be held March 15 - 18, 2018 on the campus of the Lake Yale Baptist Center near Eustis, Florida, 40 miles northwest of Orlando, Florida. The campus is situated on a lake in beautiful central Florida.

The conference, which has been held for many years at this site, runs Thursday after lunch through Sunday noon. Mini-workshops are offered on Thursday afternoon and twelve 2 ½ day classes are offered Friday through Sunday noon. Evening events include annual state and District meetings, Fiber Exhibit, fashion show, and awards. The participants, with interests in fiber and related arts - weaving, spinning, dyeing, knitting, basketry, beading, polymer clay, etc. - represent 15 guilds from all over Florida, and include a number of attendees from other states.

## **Facilities:**

During the conference, FTWG has exclusive use of a large building that includes classrooms and a central auditorium/vendor area. An attendant is available at the conference desk during all times the building is open. Motel-type lodging is available across the street from the main building, and a cafeteria/dining room is next door.

Campsites are available for RV's.

## **Fees:**

Three vendor space sizes are available - \$25, \$50, and \$100. Please see the registration form attached for more information. All tables must fit within the rented space. Lake Yale charges vendors a fee of *10% of total sales*. This fee will be collected by 2:00 p.m. Sunday. Vendors may stay in the lodging on campus. For those staying off campus, Lake Yale charges a \$10.00 per day per person facility fee to cover insurance costs.

*A separate registration form (attached) must be filled out by each person for lodging, RV site, and/or meals, if desired, and must accompany your Vendor Registration. If you are not staying on site - in room or RV - and will not be eating meals in the cafeteria, please clearly indicate in the space provided on the Conference Registration form.*

## **Vendor responsibilities:**

Vendors should be set up in the auditorium by 1:00 p.m. on Thursday afternoon, March 15, 2018, as participants will begin arriving 1 p.m. Vendors are expected to keep their booths open until 2 p.m. on Sunday, March 18. Sale hours are set by the vendors with the exception of the times conference events are held in the auditorium (generally 7:00-9:00 p.m. Thursday, Friday, and Saturday). Vendors may register for workshops or classes, if desired. Sign up on the Conference Registration Form attached. Security has never been a concern; however, FTWG is not responsible for vendors' inventory.

**Door prizes** are awarded at evening events. We would very much appreciate your contributing one or more prizes for these drawings. If you are unable to attend but would like to contribute a door prize, it will be most welcome and acknowledged at the conference and in the conference materials.

Spaces are assigned on a first come, first served basis with registrations due no later than December 15, 2017. Sign up early to reserve your space!

Please do plan to come for a terrific conference and a lovely weekend.

Learn more about the conference at [ftwg.org/Conference.htm](http://ftwg.org/Conference.htm). (Please reference FTWG on your website.)

You will find the Conference brochure on the Florida Tropical Weavers website. You are invited to register for workshops, etc. A Conference Registration form for the conference, lodging, meals, and RV site is attached and must accompany your Vendor Registration Form.

Please let Ginger know if you require assistance moving into the auditorium and we will do our best to accommodate you.

If you have questions, please contact me at (352) 278-2111 or [gingrclark@gmail.com](mailto:gingrclark@gmail.com) (please note there is NO 'e' in 'gingr').

Sincerely,  
Ginger Clark

## Vendor Registration

Florida Tropical Weavers Guild Conference March 15 – 18, 2018

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (cell/work) \_\_\_\_\_ (cell/work) \_\_\_\_\_

email: \_\_\_\_\_

Website: \_\_\_\_\_

In one short sentence, please describe what you will be selling at the conference:

\_\_\_\_\_

We will list vendors and their website information on the FTWG website and in other conference materials.

I am reserving the following space:

( ) Small booth (10'x10') two 8' tables, two chairs \$25 \_\_\_\_\_

( ) Medium booth (20'x10') four 8' tables, two chairs \$50 \_\_\_\_\_

( ) Large booth (40'x10') eight 8' tables, four chairs \$100 \_\_\_\_\_

( ) Truck - parking outside, two 8' tables, two chairs \$25 \_\_\_\_\_

Additional tables \_\_\_\_\_ each \$10 \_\_\_\_\_

**Deadline to reserve space is December 15, 2017.**

Vendor Registration Form TOTAL \$ \_\_\_\_\_

Conference Registration Form TOTAL \$ \_\_\_\_\_

Make check payable to **Florida Tropical Weavers Guild** TOTAL \$ \_\_\_\_\_

Payment due at time of registration.

Send check to: Ginger Clark

5801 NW 32<sup>nd</sup> Street  
Gainesville, FL 32653

I am aware that the conference facility (not FTWG) collects 10% of gross sales, payable on March 18, 2018, and that anyone not staying in Lake Yale hotel or RV camp must pay a \$10.00 per person per day facility fee.

Signed: \_\_\_\_\_